



St. James' Church Kindergarten (Gilstead)

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LTA Approved School Traffic Control and Management System

St. James' Church Kindergarten together with LTA, subscribe to a Traffic Control and Management System for the smooth flow of traffic on Gilstead Road and the roads within its proximal vicinity.

Drop-off/Pick-up by private vehicles

The operations of the school require all vehicle traffic to enter only at prescribed timings as stipulated in Table 1. Vehicles that ignore or miss the timings stipulated will be denied entry and waved away from the school gate.

| | Arrival | Dismissal |
|-----------------------------|---------------------|------------------|
| Session 1: Private Vehicles | 8.00 – 8.30 am | 11.10 – 11.35 am |
| Session 2: Private Vehicles | 11.35 am – 12.05 pm | 2.45 – 3.05 pm |
| Enrichment Private Vehicles | 2.45 – 3.00 pm | 4.05 – 4.15 pm |

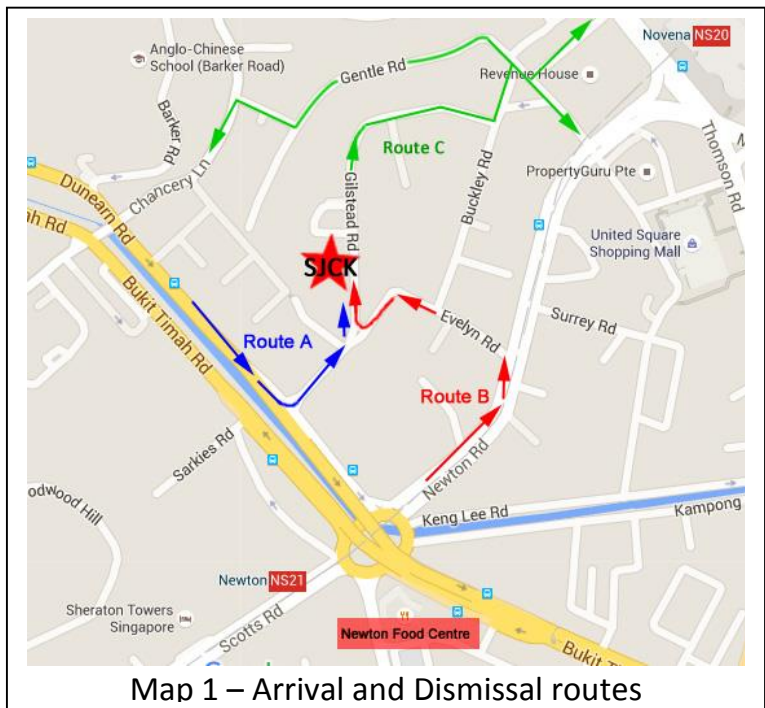
Table 1 –Arrival & Dismissal Timing

The prescribed system requires all vehicles to enter and exit in a one-way sequence. This is to ensure that there is no unnecessary waiting and congestion at the entrance and exit and along Gilstead Road.

Vehicles shall turn into the school's entrance from the same side of the road along Gilstead Road. Vehicles shall enter Gilstead road via Dunearn Road (Route A) or via Evelyn Road (Route B) as stipulated in Map 1. All vehicles entering into the campus shall turn on their left blinkers to signal intention to turn left into the school. There is **no right turn** from Gilstead Road into the school's entrance from the opposite direction (i.e. the direction of Buckley Road to Gilstead Road). Vehicles exiting the school shall turn left from the school exit onto Gilstead Road (Route C) as stipulated in Map 1. There is **no right turn** from the school exit onto Gilstead Road. There is also strictly **NO PARKING** and **NO WAITING** on **Gilstead Road** and **Evelyn Road**.

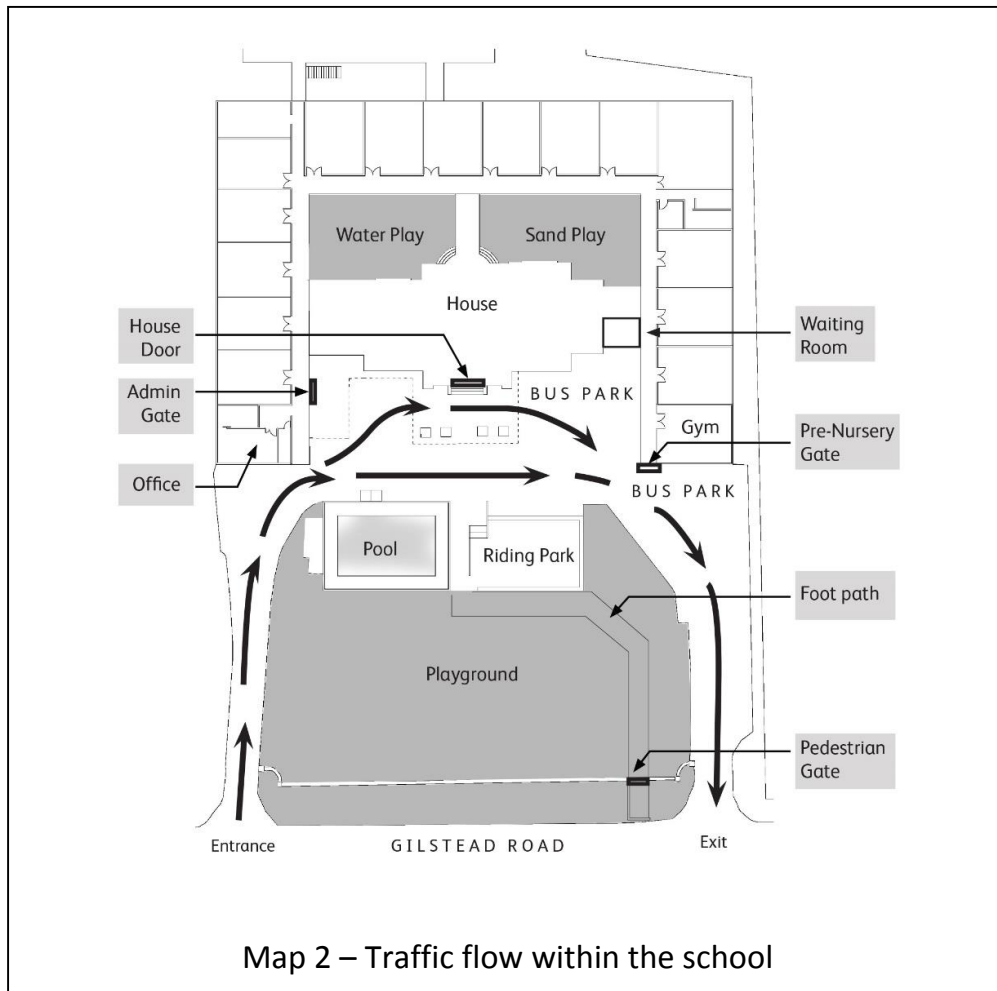
School staff are deployed at both the entrance and exit of the school to facilitate compliance of vehicle movement. For the safety and security of the school, as well as the continuity of its operations, parents must pay special attention to school staff.

Errant drivers who flout traffic rules by ignoring instructions or signs and will have their particulars taken down. These behaviours will constitute non-adherence of school rules and the management will take prompt action to address them.



Drop-off/Pick-up by walk-ins

All pedestrian traffic has to enter the school via the pedestrian gate near the exit of the school (See Map 2). Pedestrians will walk along the foot path and cross the zebra crossing in front of the House Door. For your safety, do not enter or exit the school from the vehicle entrance and exit.



We seek your cooperation in adhering to the above traffic management system. If the traffic condition at Gilstead Road become an issue, the existence of our Gilstead Campus will be in jeopardy.

Thank you.

The Management of St. James' Church Kindergarten
(In Compliance with LTA)

Guidelines for Traffic Flow and Parking

Peak Periods at Gilstead Campus (Monday – Friday)

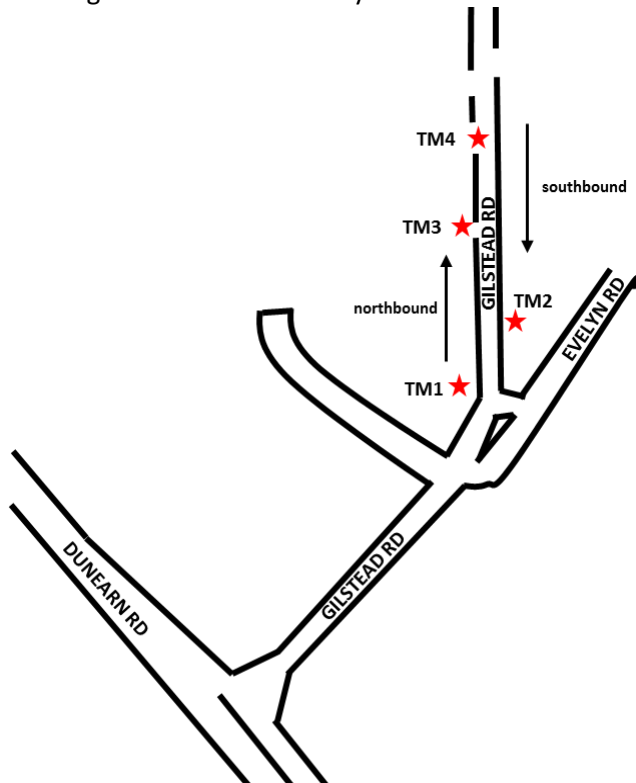
8.00 – 8.30 am
11.10 am – 12.05 pm
2.30 – 3.05 pm

Traffic

Northbound traffic from 11.10 – 11.35 am and 2.45 – 3.05 pm is heavy as the parents come in to pick their children up during these timings. To further ease the flow of northbound traffic, we have implemented the following measures:

1. Deploy additional traffic marshals (TM1 & TM2)
2. Put up signs along Gilstead Road to indicate possible overtaking (see picture below)
3. Implement STOP/GO sign (TM3)

We therefore have deployed a total of four (4) traffic marshals (see map below) along Gilstead Road, starting from the fork of Evelyn and Gilstead Road to the exit of St. James' Church Kindergarten.



Traffic Marshal (TM1) will control traffic flow from Evelyn Road to ensure that any tailback to Evelyn Road is minimised. Traffic Marshal (TM2) will ensure that neighbours affected directly by the queue can enter/exit without obstruction.

The traffic marshals will look out for vehicles wishing to bypass the school traffic and ensure a safe passage for these vehicles while overtaking. Drivers must signal early to let traffic marshals know their intention.

The traffic marshal (TM3) with the STOP/GO sign will stop any southbound traffic for the overtaking vehicle(s) to bypass. Overtaking signs will be placed on the southbound side of the road for easy viewing.

Parking / waiting along Gilstead Road and Evelyn Road

1. There is to be **NO PARKING** and **NO WAITING** along Gilstead Road and Evelyn Road.
2. **Do not make any U-turn** along Gilstead Road.
3. There **is no right turn** onto Gilstead Road upon exiting the school.
4. The restriction on turning right out of the school exit is mandated by Land Transport Authority (LTA) and has been in place to move the traffic flow away from the entrance.
5. As the car queue may extend for a distance beyond the school's entrance, this poses an obstruction to the neighbours who are returning to their homes.
6. By moving the traffic away from Gilstead Road, our neighbours' cars can easily overtake the parents' queue and proceed onto their homes.
7. This will help to promote safety for any pedestrians pushing large strollers along the road as they are unable to navigate the strollers on the small pavement.
8. Trespassing on private property is an offence by law. **Do not park or wait** in any of the neighbouring private condominiums, apartments, church or kindergarten. **Do not loop through** any of these premises while waiting to enter or upon exiting SJCK.
9. Do not leave your car engines running while waiting in the school premises. Motorists can be fined up to \$5000 by NEA under the Environmental Protection and Management (Vehicular Emissions) Regulations.
10. Expect delays of about 10 to 15 minutes during wet/rainy days for all arrivals & pick-ups.

Security

Only cars with the SJCK decal displayed on the front windscreen will be allowed into the school compound. Each child will be issued one decal with a unique code that enables us to identify your child should there be a need to contact you.

If you have more than one car, you may request for more car decals. Please note that each additional decal is chargeable at \$5.00 per decal. All funds collected will be used towards our educational endeavours. If you require additional decals, please contact us at 6254 6725.

Car Queues

1. Strictly follow the queues for picking up or dropping off children.
2. Queue jumpers create inconvenience and irritate other road users and can cause accidents. We seek your patience and consideration.

Car Park in SJCK (Gilstead)

1. The car park is strictly reserved for the use of only **Pre-Nursery parents** who drop off their children during the following times:
 - 8.30 – 8.45 am
 - 12.00 noon – 12.15 pm
2. Limited car park lots are available for parents who visit the office for administrative matters during the following times:
 - 9.00 am – 10.30 am
 - 12.30 pm – 2.00 pm
3. **NO PARKING** is allowed for any other purposes. The School reserves the rights to designate the use of the parking lots.
4. Please note that the nearest public car park is at Chancery Court (7mins walk), IRAS Building (8mins walk) or Newton Food Centre (10mins walk).

Bus Parking Bay in SJCK

1. The bus parking bay is used to facilitate the arrival and dismissal of children on the school buses.
2. During dismissal, the bus parking bay may be used by parents to have a safe stopping place to buckle up their child.
3. NO PARKING is allowed at all times, unless otherwise instructed by the school staff.

Staff Parking Bays (Red lots)

The red parking bays are reserved for staff cars at all times. Do not park there even for a few minutes.

All pedestrian and cyclists to use footpath

Parents/care-givers who are walking or cycling should use the school footpath gate instead of the vehicular entrance and exit.

Uber/Grab/Taxi pick-up point after the zebra crossing

1. We have noted an increase in Uber/Grab/Taxis during dismissal.
2. For the safety of the children, please instruct the drivers that the pick-up point is after the zebra-crossing, near the house porch.
3. Parents/care-givers with the child are to wait at the Herb Garden area.

Public Transport

- Bus – 48, 66, 67, 170, 171, 700, 700A and 960
- MRT - Newton Station (NS21/DT11)