



Principal (Childcare Centre)

Job type: Full-time, Permanent (Monday – Friday)

Job Description

- Be responsible for daily operations of the Child Care Centre.
- Plan, develop and implement the programme, curriculum, pedagogy and assessment.
- Establish collaborative partnerships with parents, families and staff for the children's development.
- Guide teachers in creating an optimal and safe environment appropriate to the holistic development and care of the children.
- Continuously improve and refine the children's learning experiences.
- Ensure regulatory compliance.
- Manage the budget and oversee the efficient and cost effective use of resources.
- Serve as a role model for the Academic Team.
- Connect with the community.

Job Requirements

- Diploma in Pre-school Education Leadership (DPE-L) / Diploma in Early Childhood Care & Education – Leadership (DECCE-L).
- Diploma in Pre-School Teaching, Diploma in Early Childhood Care and Education or other Early Childhood Diploma Qualification(s).
- ECDA certified L2 teacher.
- Preferably holds a valid first aid certificate recognized by ECDA.
- Minimum 2 years of relevant experience in a professional early childhood setting
- Strong knowledge in early childhood curriculum, pedagogy and assessments.
- Strong competency in English is essential. Competency in another language is advantageous.
- Excellent communication and people management skills.
- Passionate in working with children, staff and families.

Job Benefits

- 44 hours work week.
- 21 days Annual Leave.
- Leave, medical, dental, insurance coverage and training benefits.
- Attractive remuneration and benefits package.
- Opportunities for personal growth and career development.

St. James' Preschool Services (Anglican) Ltd.



Additional Information

- Supportive working environment of friendly co-workers.

Salary

\$3,500 - \$3,800, depending on experience.

Interested applicants are to forward your CV to hr@sjck.org.sg. Thank you.