



# St. James' Church Kindergarten (Gilstead)

25 Gilstead Road, S. 309070 · Tel: 6254 6725 · Fax: 6254 7905 · Email: [gilstead@sjck.org.sg](mailto:gilstead@sjck.org.sg) · Website: [www.sjck.org.sg](http://www.sjck.org.sg)

## Attention: School Traffic Control & Management System Phase 1 & 2 Re-Opening

St. James' Church Kindergarten together with LTA, subscribe to a Traffic Control and Management System for the smooth flow of traffic on Gilstead Road and the roads within its proximal vicinity.

### 1. Arrivals

- 1.1. Session 1 Playgroup; Pre-Nursery & Nursery : 8.10am – 8.30am  
K1 & K2: 7.55am –8.10am

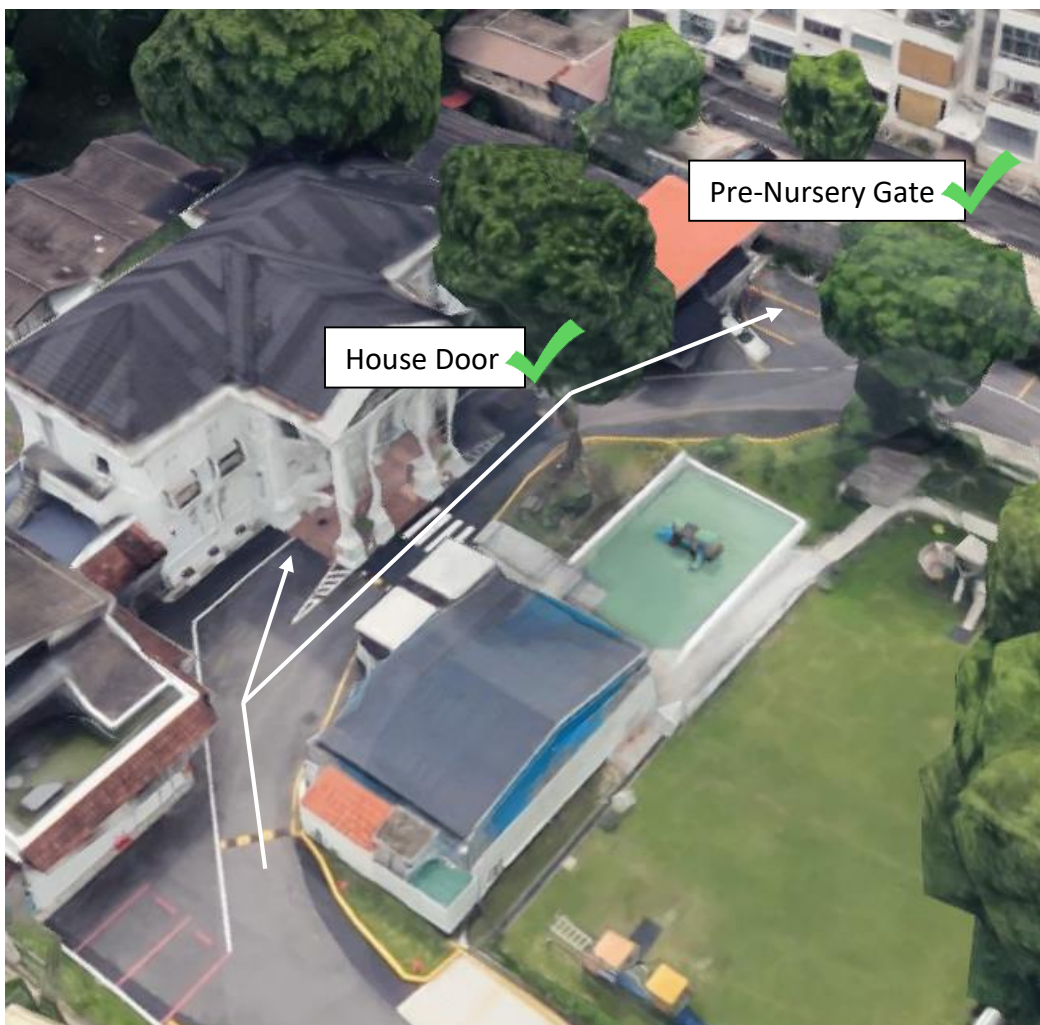
Session 2: Playgroup; Pre-Nursery & Nursery: 11.50am – 12.10pm  
K1 & K2: 11.35am—11.50pm

- 1.2. Playgroup, Pre-Nursery, Nursery, K1 & K2  
**BOTH** lanes can be used for arrivals for **ALL LEVELS**.

- 1.3. Nursery, K1 & K2

Left lane at **HOUSE** is for **SELF-DISEMBARKATION** only, should you require a longer time to assist your child, please use the Pre-Nursery lane to park and walk your child to the Pre-Nursery gate.

- 1.4. Staff are positioned along the corridors to direct the children to their correct classrooms



## 2. Dismissal by Cars

### 2.1. Dismissal Hours

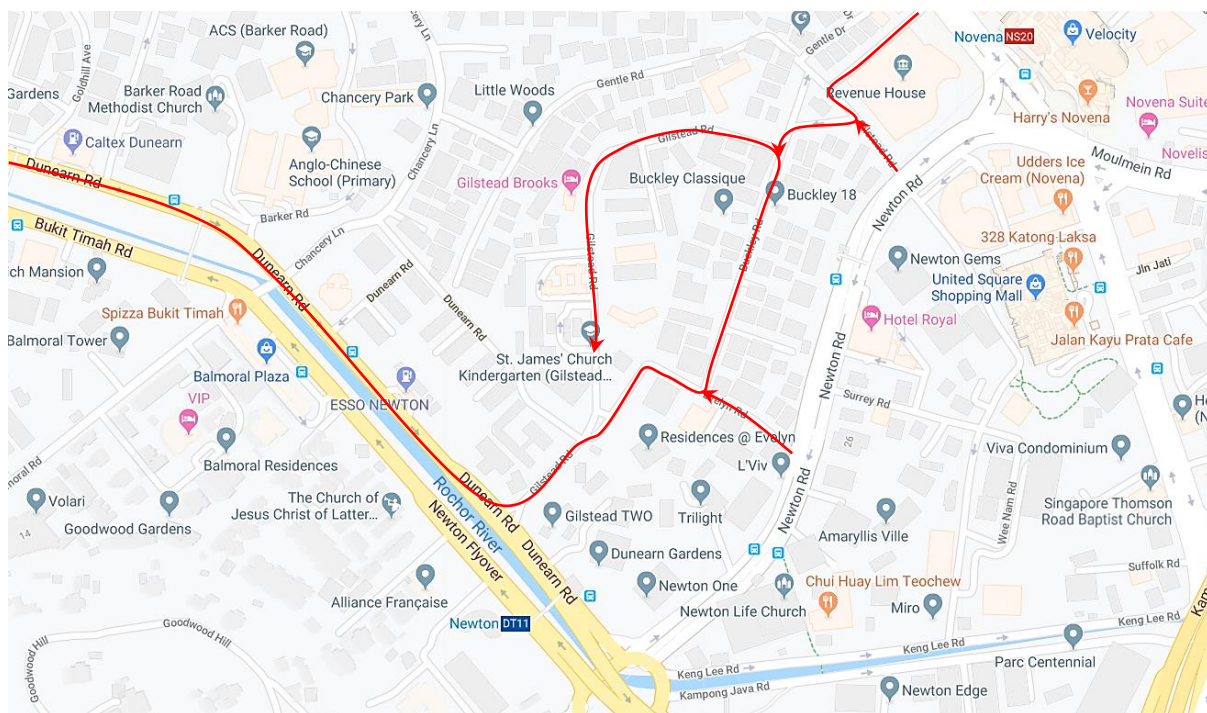
	Session 1	Session 2
Pre-Nursery	11.10 - 11.20am	2.45 – 2.55pm
Nursery	11.10 - 11.20am	2.45 – 2.55pm
<b>K1 &amp; K2</b>	<b>11.20 - 11.30am</b>	<b>2.55 - 3.05pm</b>

Table 2.1

2.2. The operations of the school require all vehicle traffic to enter only at prescribed timings as stipulated in Table 2.1 above. Vehicles that ignore or miss the timings stipulated will be **denied entry** and **waved away from the school gate**.

2.3. The prescribed system requires all vehicles to enter and exit in a one-way sequence. This is to ensure that there is no unnecessary waiting and congestion at the entrance and exit and along Gilstead Road.

2.4. Vehicles shall turn into the school's entrance as stipulated in Map 1.



**Map 1 – Arrival & Dismissal Routes**

2.5. All vehicles entering into the campus shall turn **right** from Gilstead Road into the school's entrance from the opposite direction (i.e. the direction of Buckley Road to Gilstead Road). Vehicles exiting the school shall turn left from the school exit onto Gilstead.

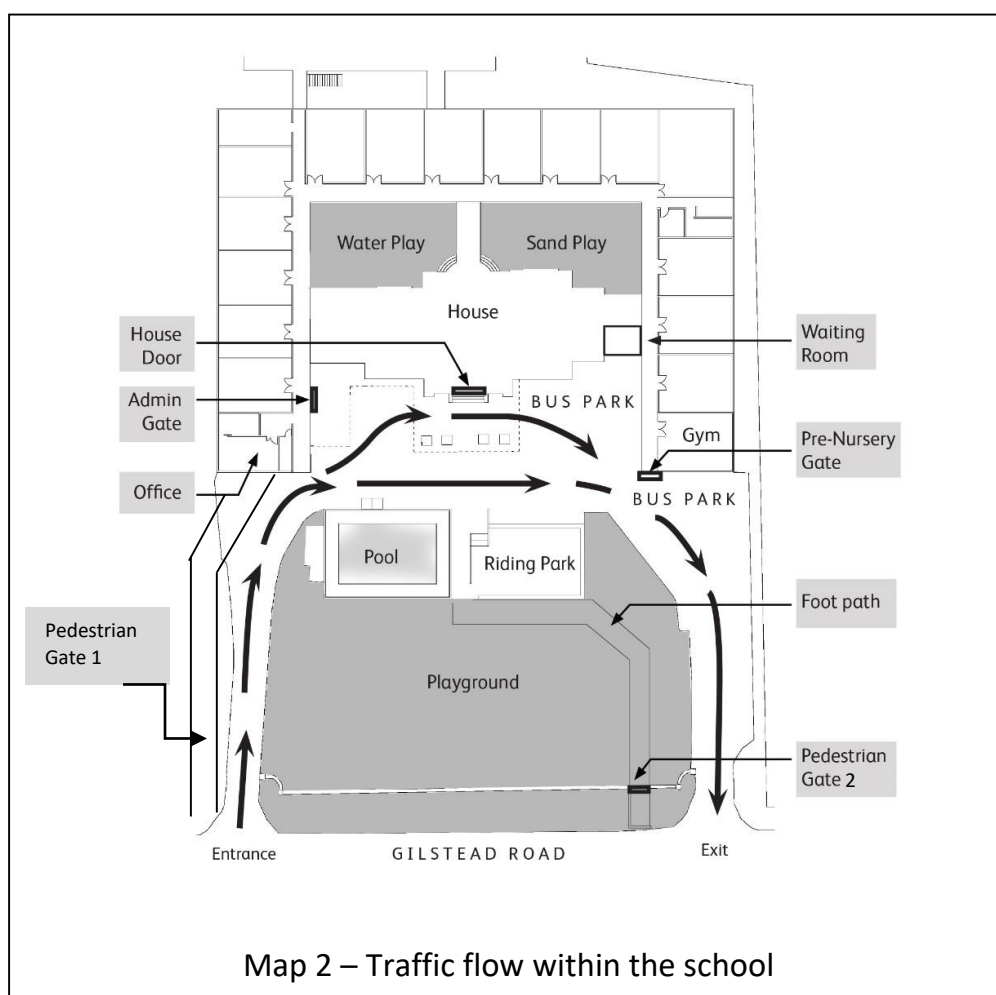
2.6. There is **no right turn** upon **exiting the school** onto Gilstead Road. There is strictly **NO PARKING** and **NO WAITING** on Gilstead Road, Evelyn Road and Buckley Road.

2.7. School staff are deployed at both the entrance and exit of the school to facilitate compliance of vehicle movement. For the safety and security of the school, as well as the continuity of its operations, parents must pay special attention and adhere to the instructions given by the school staff.

- 2.8. Errant drivers who flout traffic rules by ignoring instructions or signs and will have their particulars taken down and warning letters will be issued. These behaviour will constitute non-adherence of school rules and the management will take prompt action to address them. Repeat offenders will be asked to withdraw their child from school.

### 3. Drop-off/Pick-up on foot

- 3.1. All pedestrian traffic has to enter the school via the pedestrian gate near the entrance and the exit of the school (See Map 2). Pedestrians who enter via the entrance will walk along the foot path and enter the school via the Admin Gate. Pedestrians who enter via the exit gate will walk along the foot path and cross the zebra crossing to enter via the House Door. For your safety, do not enter or exit the school from the vehicle entrance and exit.



We seek your cooperation in adhering to the above traffic management system. If the traffic condition at Gilstead Road become an issue, the existence of our Gilstead Campus will be in jeopardy. Please share this message with all caregivers who will be involved in the arrival and dismissal of your child.

Thank you.

The Management of St. James' Church Kindergarten  
(In Compliance with LTA)

## Guidelines for Traffic Flow and Parking

### Peak Periods at Gilstead Campus (Monday – Friday)

8.00 – 8.30 am  
11.10 am – 12.05 pm  
2.30 – 3.10 pm

The school's main gate will be closed for vehicular entry during the following time periods:

- 7.30am – 8.00am
- 8.45am – 11.10am
- 12.25pm – 2.45pm

Should you need to drive in during this time, please call us at 6254 6725 to inform us of your arrival and purpose of visit. NO parking is allowed for any other purposes. The School reserves the rights to designate the use of the parking lots. Please note that the nearest public car park is at IRAS Building (8mins walk) or Newton Food Centre (10mins walk).

### Parking / waiting along Gilstead Road

1. There is to be NO PARKING and NO WAITING along Gilstead Road.
2. **Do not make any U-turn** along Gilstead Road.
3. There **is no right turn** onto Gilstead Road upon **exiting** the school.
4. The restriction on turning right out of the school exit is mandated by Land Transport Authority (LTA) and has been in place to move the traffic flow away from the entrance.
5. As the car queue may extend for a distance beyond the school's entrance, this poses an obstruction to the neighbours.
6. Trespassing on private property is an offence by law. **Do not park or wait in any of the neighbouring private condominiums, apartments, church or kindergarten. Do not loop through any of these premises while waiting to enter or upon exiting SJCK.**
7. Do not leave your car engines running while waiting in the school premises. Motorists can be fined up to \$5000 by NEA under the Environmental Protection and Management (Vehicular Emissions) Regulations.
8. Expect delays of about 10 to 15 minutes during wet/rainy days for all arrivals & pick-ups.

### Name Signage

Please display the official pick up signage given to you complimentary. Should you require additional, it can be purchased at \$1/pc. In the absence of the name signage during dismissal, the staff have the authority to not release the child to you.



### Car Queues

1. Strictly follow the queues for picking up or dropping off children.
2. Queue jumpers create inconvenience and irritate other road users and can cause accidents. We seek your patience and consideration.

### Bus Parking Bay in SJCK

1. The bus parking bay is used to facilitate the arrival and dismissal of children on the school buses.
2. During arrival and dismissal, the bus parking bay may be used by parents to have a safe stopping place to stop and walk with their child or to buckle up their child.
3. Please follow Traffic Marshall's instructions and park within the assigned lot.

### All pedestrian and cyclists to use footpath

Parents/care-givers who are walking should use the school's pedestrian gates instead of the vehicular entrance and exit. Cyclists should disembark from their bicycles and push their bicycles along the footpath when entering the school via the pedestrian gates.

### Private Hired Vehicles (PHV) & Taxi pick-up point

1. We have noted an increase in Private Hired Cars (Grab) & Taxis during dismissal.
2. For the safety of the children, please inform the drivers that the pick-up point (**Pedestrian Gate 2**) is at the **Umbrella Stand at the exit of the school gate (Picture 1)**.
3. Please use the foot path to get there safely.
4. There is strictly no parking at this pick-up point as it is a traffic offence. It also causes congestion and inconvenience to road users who are unable to overtake due to the southbound traffic.

**Picture 1 – PHV & Taxi Pick-up Point**

